

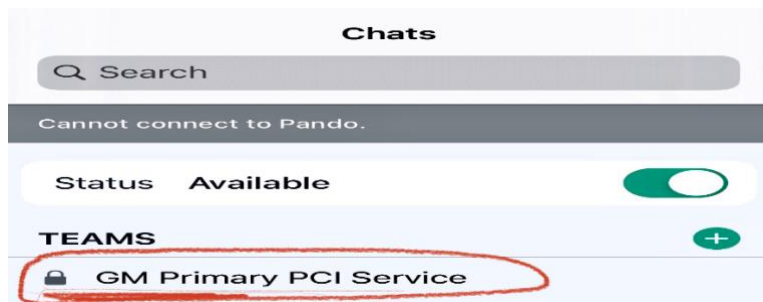
# How to use the Pando App

April 2021

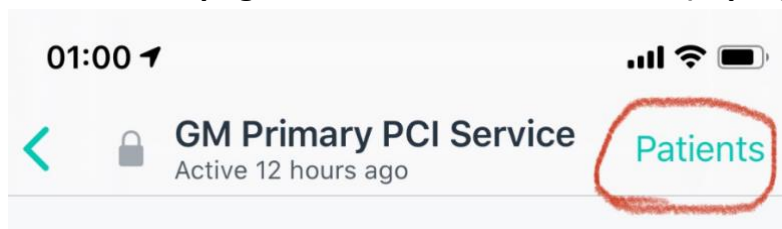
## *Step by step guide for the use of Pando app for ECG transmission*

This guide is for transmission of ECGs after completion of the Primary PCI checklist for patients being referred to the Heart Attack Centre for PPCI.

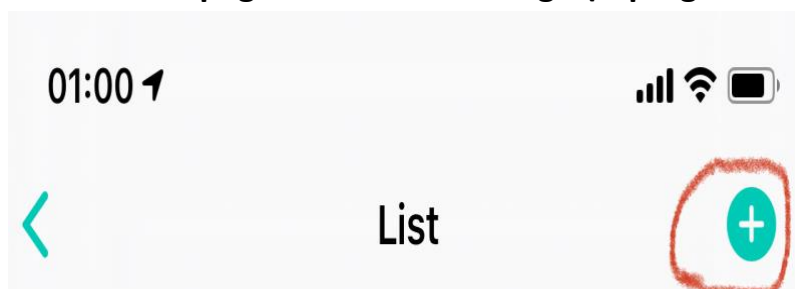
1. Find and unlock the Trust password enabled device in your department
2. Open 'Pando' app with the departmental PIN code
3. On the front page in the list of Teams choose 'GM Primary PCI Service'



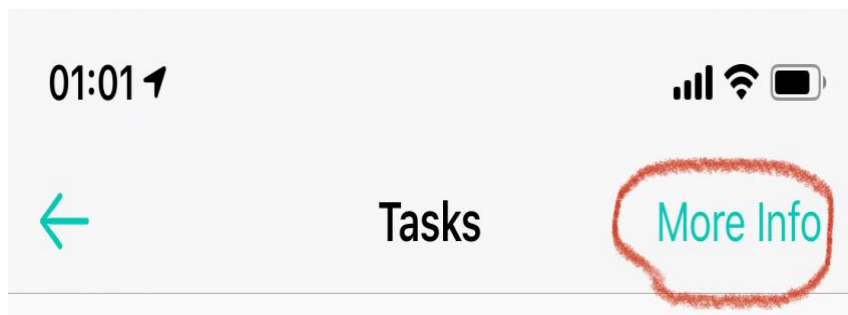
4. On the next page click on the 'Patients' tab (top right-hand corner)



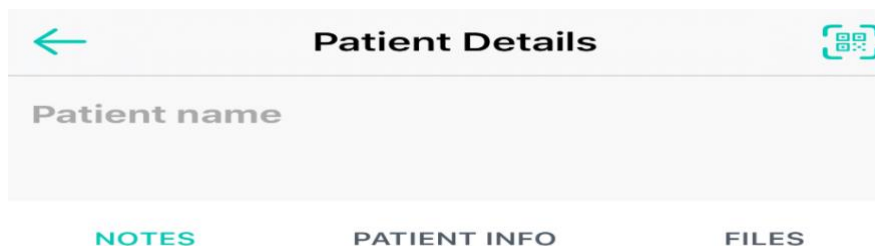
5. On the next page click on the '+' sign (top right-hand corner)



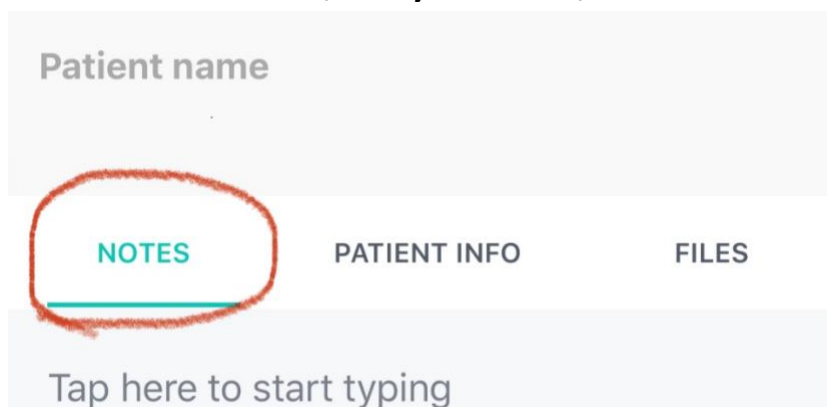
6. On the next page add the patient name into the 'Patient' field and the patient's location into the 'Location' field



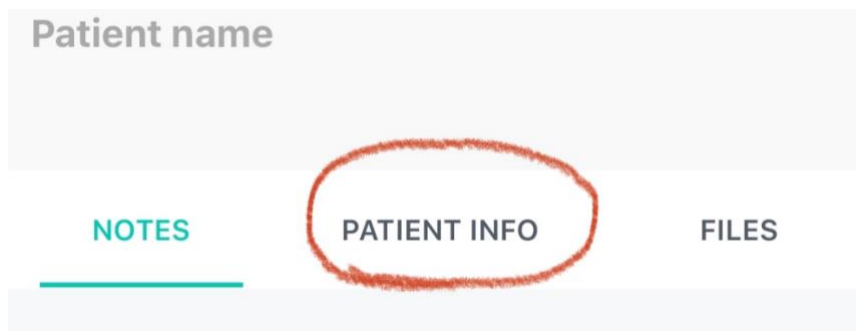
7. Then click on the 'More info' tab (top right-hand corner of the same page); enter the Patient name under patient name and current location under Location



8. On the next page there are 3 tabs – Notes, Patient info and Files
- In the 'Notes' tab, add your name, role and direct phone line

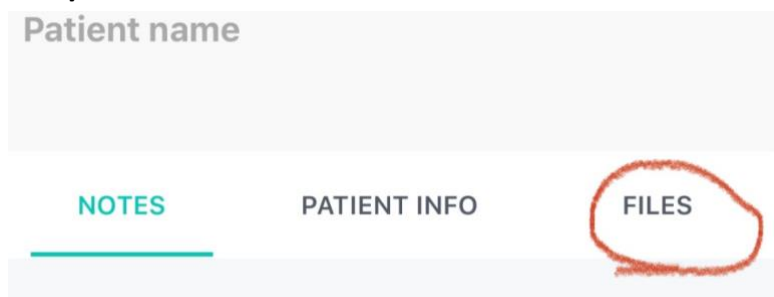


9. In the 'Patient info' tab enter relevant details into First name, Last name, date of birth and gender fields; you should also add the NHS number if it is available



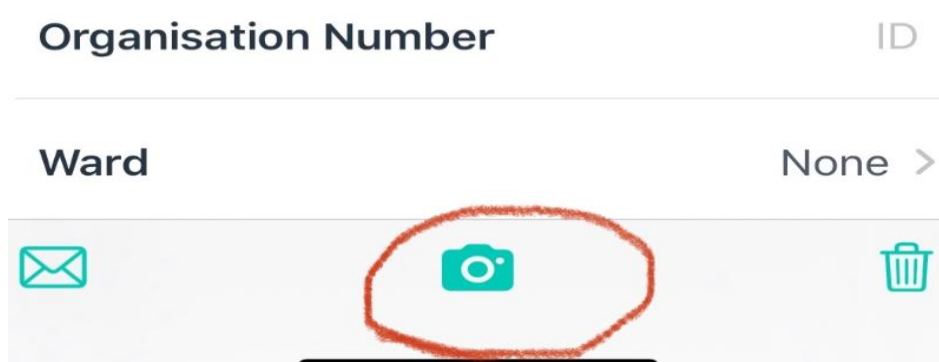
A screenshot of a mobile application interface. At the top is a large text input field labeled 'Patient name'. Below this is a horizontal tab bar with three options: 'NOTES' (highlighted with a teal underline), 'PATIENT INFO' (circled in red), and 'FILES'.

10. In the 'File' tab click on the camera symbol (bottom of the screen in the middle)



A screenshot of the same mobile application interface, but with the 'FILES' tab selected and circled in red. The 'NOTES' and 'PATIENT INFO' tabs are also visible.

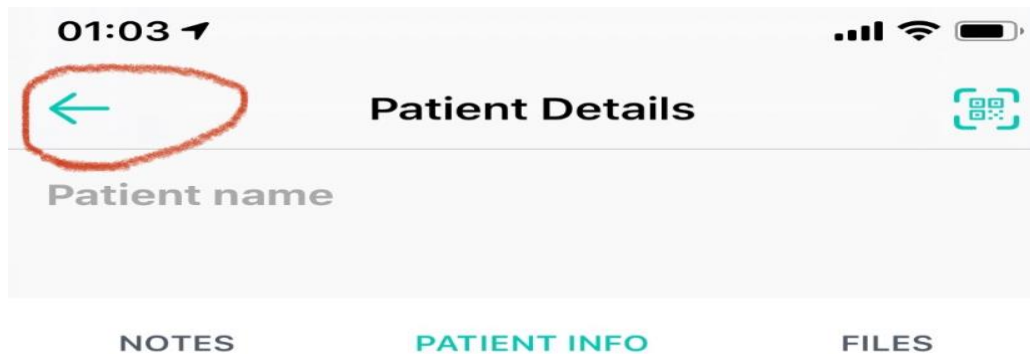
11. Using the device's camera, take images of any ECGs that you wish to transmit; ensure that the patient name, date of birth and time/date of ECG are all clearly visible



A screenshot of the bottom section of the 'FILES' tab. It shows three icons in a row: an envelope icon on the left, a camera icon in the center (circled in red), and a trash can icon on the right. Above the icons are labels for 'Organisation Number', 'ID', 'Ward', and 'None >'.

12. Press on the Attach button to upload to the patient's File  
13. Confirm that the relevant ECG has uploaded to the patient's File

**14. Click on the Arrow in the top left corner of the page (<-) to return to home page**



**15.**

- a) If all 5 PPCI checklist criteria met, call NWS to book transport and then alert PPCI centre
- b) If all 5 PPCI checklist criteria not met, Phone the Registrar on call at the Heart Attack Centre to discuss the patient